

# SCALE SPACE WHITE CITY

Meeting rooms, event spaces and recording facilities



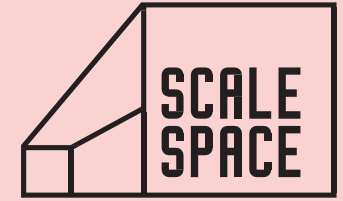
A joint venture from:



Imperial College  
London  
ThinkSpace



# Great happens here



Scale Space is London's new destination for business innovation and is a great place to hold a meeting or event. It is located in close proximity to Wood Lane and White City Underground stations, and in the heart of the White City Innovation District.

Its brand new, top of the range space is ready to accommodate your needs: from hosting a job interview to a 120-person presentation, recording a webinar or even a team building football game!

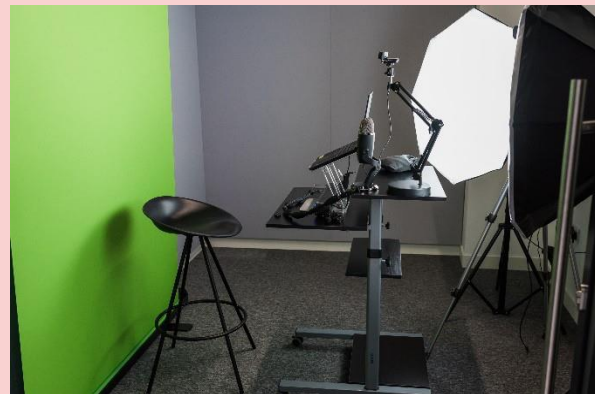
Talk to one of our dedicated team members and let us match the space and tech to your requirements.

To enquire about our space, please contact [support@scalespace.co.uk](mailto:support@scalespace.co.uk)



"Amazing space: so light and airy! Very productive space to work in, and excellent facilities."

Google Review ★★★★★



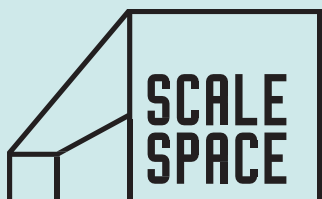
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“The event was a real success. The team was accommodating to changing requests and provided excellent support on the day.”

**Agilisys**





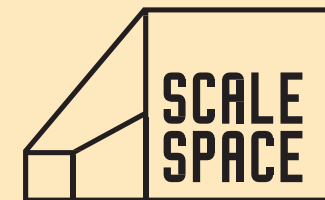
**DIMCO**



# Meeting rooms



# Meeting rooms : summary



## ROOM FEATURES

- State of the art AV set up for hybrid meetings
- Screen sharing and videoconferencing via physical (USB/HDMI) and wireless options
- Whiteboard with markers
- IT team on-site to support

## ADDITIONAL OPTIONS

- Tea/coffee
- In-room catering
- Paper flipcharts available on request
- 'Teams Room' (Furnivall) optimised for video-call screensharing with dual screen set-up and high quality acoustic treatment

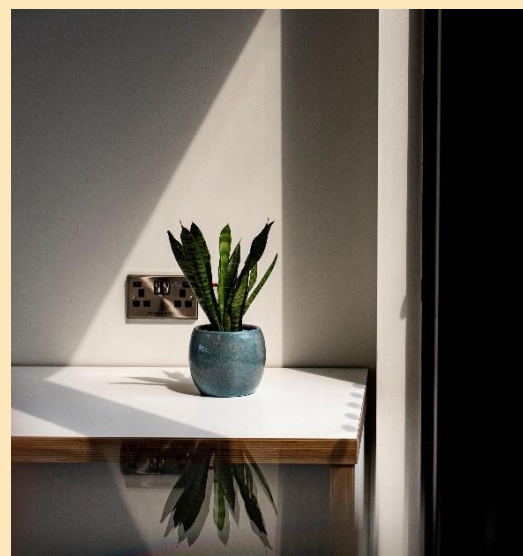
"Just had an excellent conference call using the facilities. Tip top audio quality!"

**Agilisys**

ROOM NAME	# DELEGATES	HOURLY COST*
Lillie	3	£20
Roxwell	4	£35
Baker	4	£35
Willow	4	£35
Stamford	5	£35
Paddenswick	5	£35
Westcott	6	£35
Poplar	6	£35
Ariel	7	£35
Furnivall	7	£50
Blythe	7	£50
Dimco	8	£50
Craven	8	£50
Wormwood	8	£50
Longley	10	£50
Findon	10	£50
Loftus	12	£80
Avonmore	12	£80
Training Room	24	£140

\*Scale Space members receive 25% discount off these rates. Additional discounts are available for half day and full day bookings.









Welcome to  
**SCALE SPACE**

The scaleup community for  
innovative businesses



# Event spaces





# The Stadium

**CAPACITY: 120**

Are you looking to provide a 'wow' at your team event or simply want the added space that the Stadium gives? Look no further.

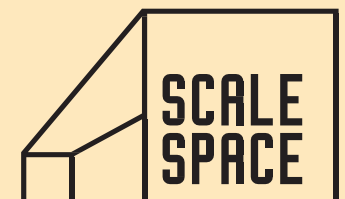
The Stadium is a large, versatile, state of the art event space. Configurable as one larger or two smaller spaces, it provides the flexibility and all the additional support you need to make your big event a great success.

EVENT TYPE	COSTS	OPTIONS
<ul style="list-style-type: none"> <li>Conference</li> <li>Webinar</li> <li>Panel Interview</li> <li>Team Meeting/Engagement</li> <li>Interactive Sessions</li> <li>Round Table Event</li> <li>Social Meeting/Gathering</li> <li>Product Launch</li> <li>Business Planning</li> <li>Workshops</li> </ul>	<p><b>Full room</b></p> <ul style="list-style-type: none"> <li>Hourly – £350</li> <li>Half Day – £1,400</li> <li>Full Day – £2,450</li> </ul> <p><b>Half room</b></p> <ul style="list-style-type: none"> <li>Hourly – £200</li> <li>Half Day – £800</li> <li>Full Day – £1,400</li> <li>Member discount – 25%</li> </ul>	<ul style="list-style-type: none"> <li>Tea/coffee</li> <li>Lunch</li> </ul>
<ul style="list-style-type: none"> <li>Live streaming or Hybrid meeting</li> <li>In-room wireless screen sharing</li> <li>Dual screen solution</li> <li>Divisible Event Space for Live, in-room presentations or virtual meetings</li> <li>Two Integrated audio solutions with lapel and handheld microphones and ceiling hanging microphones for boardroom/conferences</li> <li>Room lighting with multiple channels for scene setting</li> <li>Technical support available</li> <li><b>Video recording, live streaming and editing are bookable as additional services</b></li> </ul>		



“Thank you all for helping to deliver a great event for us. Everything went smoothly and the feedback from staff has been glowing.”

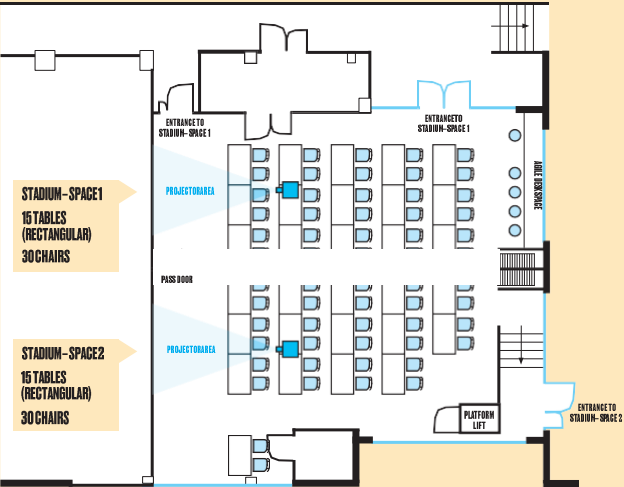
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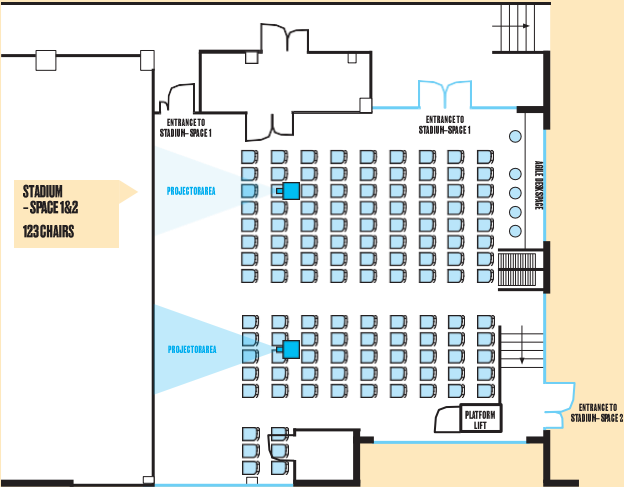


# The Stadium: illustrative configurations

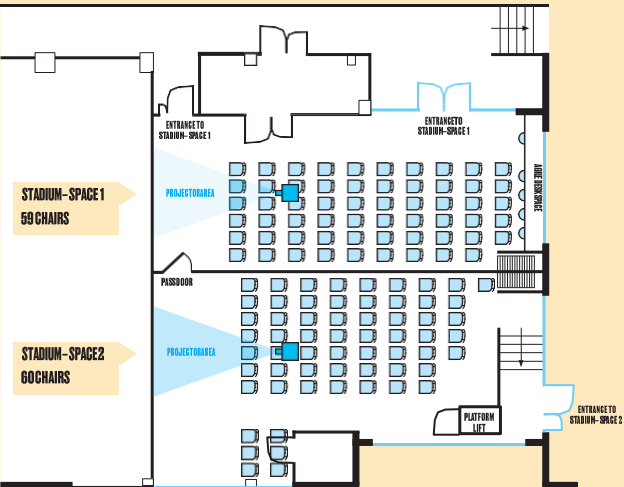
1-  
TRAINING



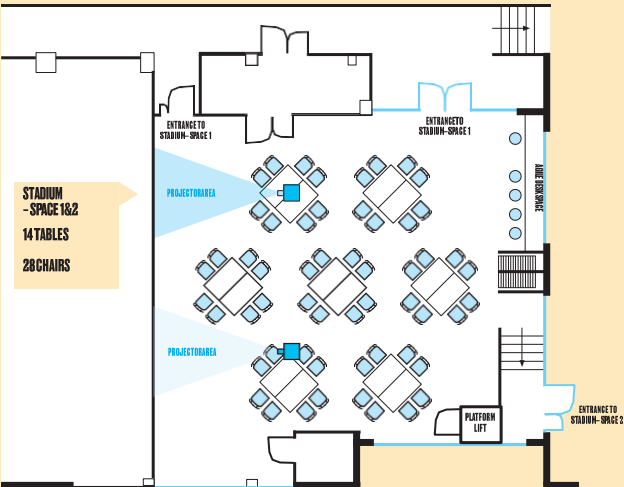
3- FULL THEATRE / CONFERENCE



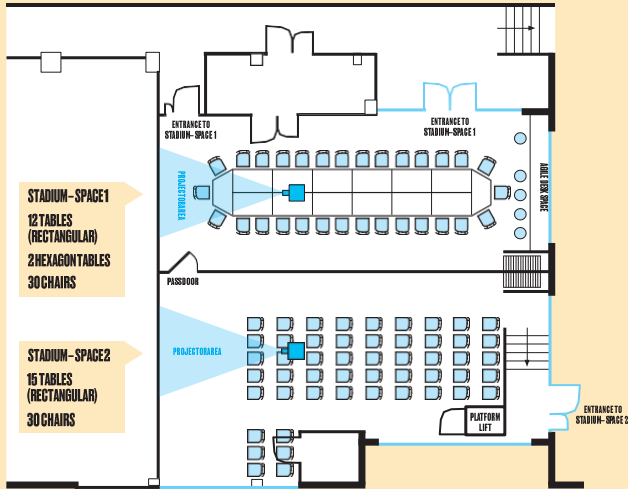
2- HALF THEATER / CONFERENCE



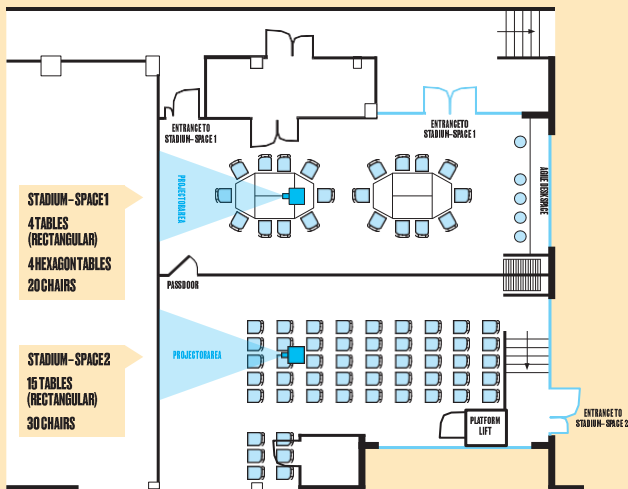
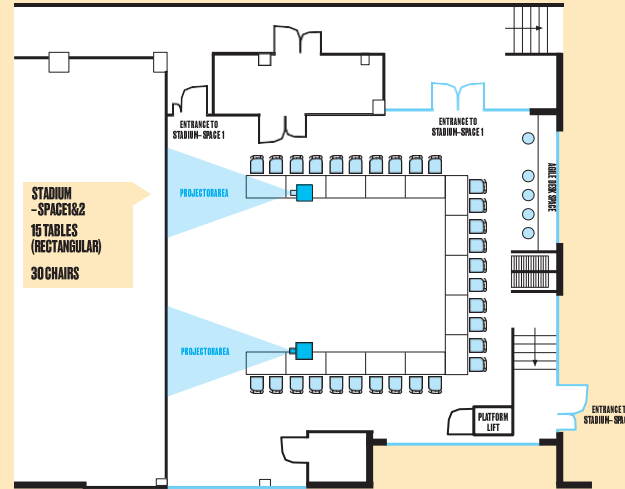
4- CABARET



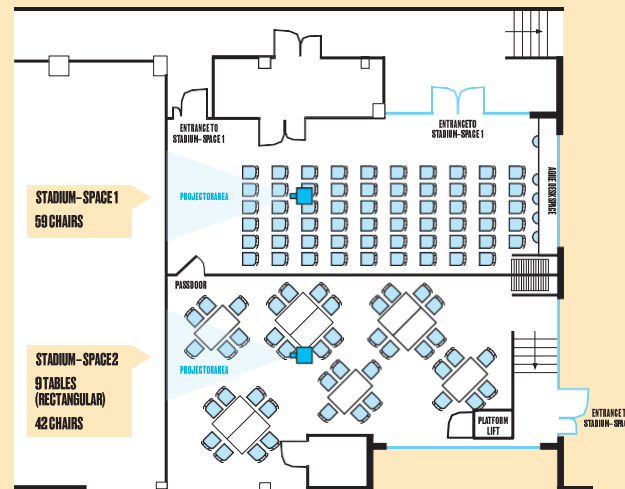
# The Stadium: illustrative configurations



## 7 - BOARD MEETING



88





# The Pitch

**CAPACITY: 40**

The Pitch is a great informal space, designed for events like Town Halls or presentations for up to 40 people.

EVENT TYPE	COSTS	OPTIONS
<ul style="list-style-type: none"><li>■ Team Stand up</li><li>■ Pitch event</li><li>■ Informal presentation</li></ul>	<b>Full room</b> <ul style="list-style-type: none"><li>■ Hourly – £160</li><li>■ Half Day – £640</li><li>■ Full Day – £1,120</li><li>■ Member discount – 25%</li></ul>	<ul style="list-style-type: none"><li>■ Tea/coffee</li><li>■ Lunch</li></ul>

## LAYOUT

- This area consists of a 4-Screen Videowall with local wired connectivity along with wireless presentation functionality. Sound reinforcement is provided by fixed mount speakers
- Two camera systems installed for videoconference use – one for audience view and one for presenter
- Lectern AV input via USB-C cable connectivity
- Screen sharing via USB and HDMI connection
- Live streaming available
- IT Support available onsite



# Collaboration Room

**CAPACITY: 35**

**Need to bring remote teams together? Present, annotate and share in real time? Have a truly immersive experience for your audiences, wherever they are based?**

**Access a fully tech-supported hybrid event space, featuring London's first 190" 6K Prysm screen, allowing up to 32 interactions simultaneously in real-time.**

EVENT TYPE	COSTS	OPTIONS
<ul style="list-style-type: none"> <li>Immersive presentations and demos</li> <li>Multi-mode learning and onboarding hub</li> <li>Ideation and team strategy sessions</li> <li>Multimedia product launches</li> <li>Hybrid collaboration meetings across up to 25 sites</li> <li>Specialist Video Conferencing/Green Screen Streaming</li> </ul>	<ul style="list-style-type: none"> <li>Hourly – £200</li> <li>Half Day – £1,000</li> <li>Full Day – £1,500</li> </ul>	<ul style="list-style-type: none"> <li>Tea/coffee</li> <li>Lunch</li> </ul>
LAYOUT		
<ul style="list-style-type: none"> <li>Multimedia board meeting</li> <li>190" 6K interactive multi-window presentation wall with integrated Zoom, Teams &amp; Webex</li> <li>Wall-to-wall whiteboarding</li> <li>Green-screen live-streaming with handwriting extraction and presenter auto tracking</li> </ul>		

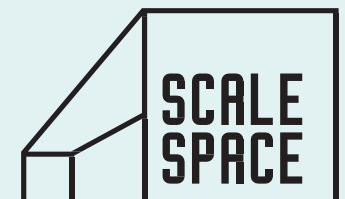
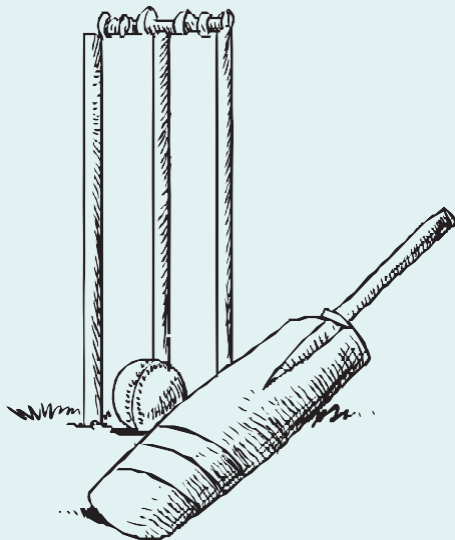




# Sport Space

Sport Space is a multi-use sports pitch which can accommodate 30 people. It's exclusively available to Scale Space members.

EVENT TYPE	COSTS	OPTIONS
<ul style="list-style-type: none"> <li>Sports and community events</li> </ul>	<ul style="list-style-type: none"> <li>Hourly – £50</li> <li>Half Day – £200</li> <li>Full Day – £350</li> </ul>	<ul style="list-style-type: none"> <li>Tea/coffee</li> <li>Lunch</li> </ul>
SESSIONS AVAILABLE		
<ul style="list-style-type: none"> <li>Football</li> <li>Cage Cricket</li> </ul>	<ul style="list-style-type: none"> <li>Netball</li> <li>Basketball</li> </ul>	<ul style="list-style-type: none"> <li>Fitness classes</li> </ul>





# Recording facilities





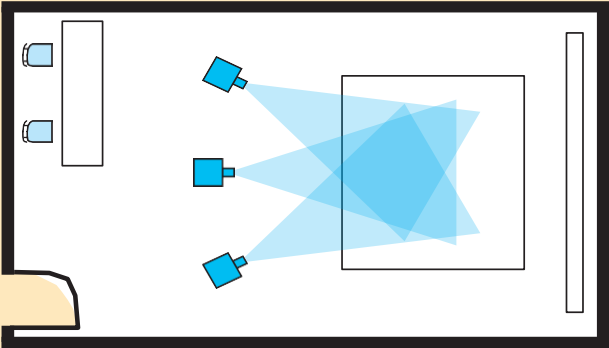
# Recording Space

CAPACITY:4

A broadcast-quality studio, complete with acoustic treatment and lighting easily adapted to accommodate different brands, styles and types of content. Ideal for presentations, corporate videos, testimonials, live streaming. The studio offers pre and postproduction services.

EVENT TYPE	COSTS	OPTIONS
<ul style="list-style-type: none"><li>Private recording</li><li>Podcast</li></ul>	<p><b>Full room</b> (fully supported by studio technician)</p> <ul style="list-style-type: none"><li>Hourly – £250</li><li>Half Day – £500</li><li>Full Day – £1,000</li></ul> <p><b>Dry hire</b> (no technical support) – £100 hourly</p>	<ul style="list-style-type: none"><li>Tea/coffee</li><li>Lunch</li></ul>

EXAMPLE USE CASE	
<ul style="list-style-type: none"><li>Interviews</li><li>Panel Discussions</li><li>Virtual Events &amp; Presentations</li></ul>	<ul style="list-style-type: none"><li>Post-production editing</li><li>Social media soundbites</li></ul>



# Pod Space

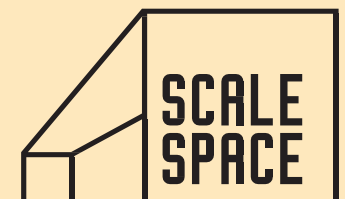
**CAPACITY:1**

Our Pod Space is perfect for when you need peace and quiet and some good lighting for recording a video or a soundbite.

EVENT TYPE	COSTS	OPTIONS
<ul style="list-style-type: none"><li>Private recording</li><li>Podcast</li></ul>	<ul style="list-style-type: none"><li>Hourly – £40</li></ul>	<ul style="list-style-type: none"><li>Tea/coffee</li><li>Lunch</li></ul>

## ROOM SPEC AND CONFIGURATION OPTIONS

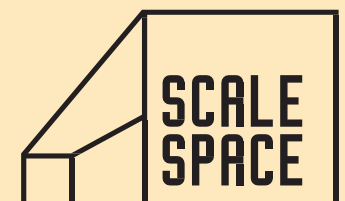
- Logitech Meet camera
- 4K Ultra HD video calling (up to 3840 x 2160 pixels @ 30 fps with customer-supplied USB 3.0 cable)
- 1080p Full HD video calling (up to 1920 x 1080 pixels @ 30 fps)
- 720p HD video calling (up to 1280 x 720 pixels @ 30 fps)
- 1x Logitech c920 webcam (up to 1080p/30 fps – 720p/30 fps, focus type: automatic)
- Soft Lights
- Professional Blue Yeti Microphone (USB)
- Lapel mic
- Logitech Zone Headset
- Acoustic Panelling





# Summary

ROOM TYPE	ROOM NAME	# DELEGATES	HIGH-SPEC TV SCREEN	IN-BUILT CAMERAS AND MICROPHONES	CUSTOMISED SET-UP	BEST FOR:			
						HYBRID MEETINGS	TEAM/CLIENT PRESENTATIONS	WORKSHOPS/ TEAM BUILDING	RECORDING VIDEO/AUDIO
MEETING ROOM	(Multiple)	3–32	✓	✓		✓			
	Furnival	6	✓	✓		✓			
EVENT SPACE	The Stadium	120	✓	✓	✓		✓	✓	
	The Pitch	40	✓	✓	✓	✓	✓	✓	
	Collaboration Room	35	✓	✓	✓	✓	✓	✓	
RECORDING FACILITY	Recording Studio	4		✓	✓				✓
	Pod Space	1		✓	✓				✓
OTHER	Sport Space	[50]						✓	



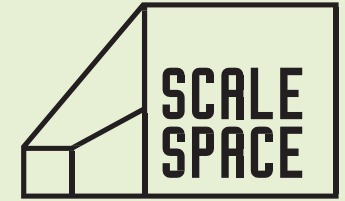


# Additional information





# Catering



Supplied by are our on-site catering team, we are able to provide a number of catering options to suit your requirements.

Tea, coffee and biscuits are available to be served at £2.50 per person.



Working lunches – from £11.95pp



Buffet lunch – from £14.90pp



Hot menu – from £19.50pp



**Note:** 48 hours notice required for all menus.

# WI-FI

## GETTING CONNECTED

**Wi-Fi is provided throughout the building's communal and private areas for both members and guests.**

You can access it by connecting to:

Name: **Scale Space**

Password: **Innovate100%**

- Ensure you verify your email address when connecting in order to access the Wi-Fi. Once connected this will work throughout the building.
- Everybody connects the same way initially and then for the first time will be required to enter their details on the landing page as either a member or guest.
- Visitors can sign up to the guest Wi-Fi with the credentials above, which will last for seven days.
- We have a high speed connection to the building, providing a great service for all members. If you experience any difficulties with the Wi-Fi, please let reception know.





# Air conditioning & meeting room tech



## A/C WITHIN YOUR SPACE:

- Each area of the building has a separate touch screen air conditioning control.
- The mode (auto, cool or hot) and the temperatures are pre-set and based on the season. These are controlled remotely.
- However, each control can manually adjust the temperature by a few degrees either warmer or cooler.
- If you wish to change the mode or significantly change the temperature, please let us know.

## MEETING ROOM TECH:

To provide a great experience to all, whether you use Teams, Zoom, or any other collaboration software we want to make it easier to bring remote workers into the same meeting.

- In all rooms we have installed a Samsung TV, Konftel conference phones and HD cameras providing wireless presentation to the screen.
- There are Wi-Fi help buttons in all our meeting rooms which notify our team when you require assistance.
- Instructions will be available in all meeting rooms and on the Member Portal, but with the team will be at hand to support you if you need any assistance.

# COVID-19:

## OUR ENHANCED HYGIENE STANDARDS

In addition to increased cleaning schedules and hand sanitiser stations, we are:

### IMPLEMENTING SOCIAL DISTANCING

The environment has been configured to allow us to effectively follow the latest social distancing guidance. We have also reduced the meeting room capacities, and where possible arranged staggered seating allowing you to operate effectively in the building whilst maintaining a safe distance from one another.

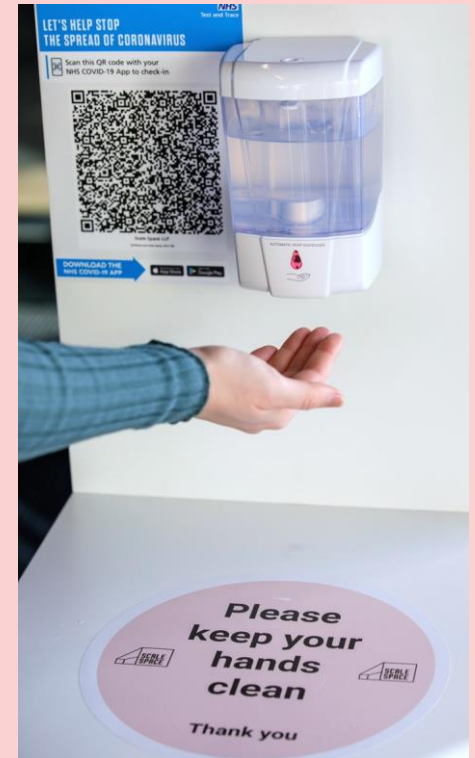
This also includes entering and exiting the building where we will be looking to safely manage the flow of people as they arrive and leave.

### HERE TO SUPPORT YOU

Our team are on hand to support you with their focus on keeping you safe. We have provided specific training in how to best do this. Please provide feedback by either speaking to the building team or contacting them at reception.

For any specific COVID-19 questions or reports please log these at:

**[support@scalespace.co.uk](mailto:support@scalespace.co.uk)**









# See you soon!

Don't hesitate to contact us with any questions about our meeting and event spaces:

[support@scalespace.co.uk](mailto:support@scalespace.co.uk)

**Find us at:**

58 Wood Lane, London W12 7RZ

Tel: 020 8050 1479

[www.scalespace.co.uk](http://www.scalespace.co.uk)

